

Notification No: 051/2017

4 April 2017



Dear Parent / Guardian,

Parent Support Group (PSG) Recruitment

In Jiemin Primary School, we believe in working closely with our parents for the benefit of our pupils. Research has shown that strong parental collaboration and support of school programmes will enhance the learning and growth of the pupils and strengthen ties between school and home.

We sincerely thank you parents for your support all these years and strive to foster greater partnership in the years ahead.

On this note, we would like to invite parents to come on board our Parent Support Group (PSG) and render your help in our school programmes and activities. Attached is a list of school programmes which you may choose to contribute in. You can choose to contribute in whichever activity or programme that suits your time.

If you have any queries, please feel free to contact me at 62571772 or email me at maslinda_masod@moe.edu.sg.

We look forward to receiving your completed form through your child's / ward's form teacher by **11 April 2017**.

Thank you for partnering us in your child's/ward's education and we look forward to working closely with you to bring out the best in your child.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Mas'linda', is written above a horizontal line.

Mdm Mas'linda Mas'od
Year Head (Lower Primary)

Endorsed by

A handwritten signature in black ink, appearing to read 'Hee - Ho Jun Lynn', is written above a horizontal line.

Mrs Hee - Ho Jun Lynn
Vice-Principal

Parent Support Group Programmes

Please tick the area(s) you would like to assist.



No.	Activities	Frequency	Time	Participation by Parent Volunteers	Please Tick	Remarks
Category : Pupils' Safety						
1.	Health Screening	Monday to Friday	7.00 am to 7.30 am	Help to screen pupils to identify those who may be unwell.		Please indicate the day/s you are available : _____
2	Road Safety	Monday to Friday	7.00 am to 7.30 am	Help pupils cross at the pedestrian crossing safely.		Please indicate the day/s you are available : _____
3.	Excursion/Learning Journey	Ad hoc	-	Assist the teachers to look into the safety of pupils.		-
4.	Oral Exam duty	Oral Exam dates	After curriculum time	Help to maintain discipline during exam duration.		-
Category : Character Development						
5.	Games Corner	Monday to Friday	P1 recess – 9.15 am to 9.45 am P4 recess – 9.45 am to 10.15 am P2 & P5 recess – 10.15 am to 10.45 am	Help maintain the Games Corner.		Please indicate the day/s you are available : _____ _____

			P3 & P6 recess - 10.45 am to 11.15 am				
6.	National Education Events	One day for each event	-	Assist in Racial Harmony Day / National Day celebration.			-
7.	Post Exam Activities	After Exam	During curriculum time	Teach pupils simple cooking/ sewing/ embroidery/ Art & Craft			-
8.	Career Guidance or other relevant talks	Ad Hoc	-	To be speakers or to bring in speakers for the volunteering service to the school			-
9	Workshops / enrichment activities	Ad Hoc	-	Organize/ conduct workshops/enrichment activities such as art & craft for teachers/ pupils.			-
10	CCA	Once a week	After curriculum time	Coaching for specific CCAs. Assist teachers in safety and running of CCA.			-
11.	Sports Programmes	Ad Hoc	-	Assist the teachers in safety and running of the sports programmes. (Eg. Rope skipping)			-
12.	Orientation Programme 2018	Term 1 Week 1	9 a.m. to 9.45 a.m.	Assist P1 pupils to buy food / drink in the canteen.			-
13.	Teachers' Day Celebration	30 August	-	Co-organise concert.			-
Category : Others							
14.	Photography	Ad Hoc	Take photographs during school celebrations/ functions/ activities..				-
15.	'Make-up' for concert performers	Ad Hoc	Assist teachers in 'make-up' for performers for concerts.				-
16.	Resource Building	Ad Hoc	Assist teachers in co-creating and building of resources for teaching and learning.				-



Parent Support Group Recruitment Form

Personal Particulars

Name : * Mr/ Mrs/ Mdm _____

Address: _____
_____ Postal Code: _____

Telephone No: _____ (H) _____ (O) _____ (HP)

Email Address: _____

Occupation: _____ Nationality: _____

Areas of interest/ expertise: _____

I am available to volunteer on (Day(s)/ Time) :

Child / Children currently studying in Jiemin Primary School :

No.	Name of Child	Class	Remarks