



Notification: 0106/2017

25 Oct 2017

Dear Parent/Guardian,

Pupil Safety Matters

Travel Plans Declaration during the December Holidays

The December School Holidays are approaching soon. As part of the good practices of the school in taking pro-active measures in ensuring our pupils' well-being, please provide the school with the travel details of your child / ward for contact tracing purposes.

For all P1 Parents / Guardians, declaration is compulsory for all P1 students, even if your child / ward is not travelling. For all P2 to P6 Parents / Guardians, declaration is only required if your child / ward is travelling.

Please submit the details latest **by 6 Nov 2017 (Monday)**.

During the course of the holidays, if you have any new travel plans or have made changes to your travel plans, it is important to keep us updated so that the information is as accurate and current as possible.

Please ensure that your child's/ward's thermometer is still in good working condition before the school re-opens on 2 Jan 2018. If your child displays flu-like symptoms after returning from a holiday outside Singapore, it is advisable that your child sees a doctor and stay at home instead of coming to school.

Please contact our Administrative Executive, Mr Harry Wee at 67586472 to update us with any amended details if any.

Thank you and I wish you and your child/ward a happy and restful Term 4 break.

Yours sincerely,

Wong Wai Hon
Vice Principal (Admin)





INFORMING SCHOOL OF CHILD'S/WARD'S TRAVEL PLANS
 (Even if child is not travelling, a nil return is required for P1 pupils)
 (For P2 to P6 pupils, only those who intend to travel need to submit return)

Name of Child/Ward: _____

NRIC/BC No: _____

Class: _____

Gender: F / M

This is to inform the school that my child/ward will be traveling to the following country/countries during the **Dec School Holidays (18 Nov 2017 to 31 Dec 2017)**. The details are listed below:

| Country/State of Intended Travel (e.g. Malaysia/Johor) | Period of Stay | |
|--------------------------------------------------------|----------------|----|
| | From | To |
| | | |
| | | |
| | | |

Important Notes:

1. Where possible, please also provide details of country and date of transit if your child/ward will be stopping over at any other country while travelling.
2. If your child/ward is in P1 and **will not** be travelling, please return the form with a **NIL return**.

Name of Parent/Guardian: _____

NRIC of Parent/Guardian: _____

Contact Number of Parent/Guardian: _____

Signature: _____

Date: _____

Please return this form to your form teacher or General Office by Monday, 6 Nov 2017

| | |
|-------------------------------------|--|
| For Official Use | |
| Acknowledged by Form Teacher | |
| Date | |

